

## Provider Agreement

To receive publicly funded 317 vaccines at no cost, I agree to the following conditions, on behalf of myself and all the practitioners, nurses, and others associated with the health care facility of which I am the medical director or equivalent.

1. Federally-funded Section 317 vaccine doses will be administered to any individual aged 19 years and older, who is uninsured or underinsured. Eligibility screening will be conducted prior to the administration of vaccine doses. Verification of eligibility can be obtained verbally from the individual.
2. Vaccine doses will be administered in compliance with the most recent immunization schedule, dosage, and contraindications established by the Advisory Committee on Immunization Practices (ACIP) unless: a) in making a medical judgment in accordance with accepted medical practice, the provider deems such compliance to be medically inappropriate for the patient; or b) the patient declines particular immunizations.
3. Patients immunized with 317-supplied vaccine will not be billed for the cost of the vaccine, however an administration fee of up to \$26.03 per vaccine dose may be charged to patients. If the individual is unable to pay the administration fee, the vaccine dose cannot be denied.
4. Current Vaccine Information Statements (VIS) will be offered prior to each vaccination. Vaccine administration records will be maintained in accordance with the National Childhood Vaccine Injury Act (NCVIA), which includes reporting clinically significant adverse events to the Vaccine Adverse Event Reporting System (VAERS) [www.vaers.hhs.gov](http://www.vaers.hhs.gov)
5. Immunization of patients will be documented using either the California Immunization Registry (CAIR), Electronic Health Record (EHR), 317 Eligibility Screening Form, or a similar paper log containing the required documentation elements found in the 317 Eligibility Screening Form and 317 Vaccine Usage Log. The total number of patients immunized with 317 doses and inventory on-hand will be promptly reported to CDPH.
6. The patient's written 317 eligibility status and all records related to the 317 vaccine project will be retained for three (3) years. If requested these records will be made available to CDPH. Records include, but are not limited to, vaccine administration documentation, billing records, medical records that verify receipt of vaccine, and vaccine temperature log records. Release of such records will be bound by federal and state privacy laws.
7. Standards for vaccine management will be followed including: vaccine ordering and maintaining appropriate vaccine inventories; not storing vaccine in dormitory-style units or combination vaccine units at any time; storing vaccine under proper storage conditions at all times; monitoring and documenting vaccine storage unit temperatures on a temperature log.
8. Organization will operate within the 317 Vaccine Program guidelines intended to avoid fraud and abuse.
9. Authorized representatives of the 317 Vaccine Program will be permitted to visit the facility in order to review compliance with policies and procedures.
10. Vaccine purchased with federal funds (317) that are deemed non-viable due to provider negligence will be replaced on a dose-for-dose basis.
11. The term of this agreement is from May 1, 2016 until vaccine doses are completely administered. 317-funded vaccines can continue to be administered until its expiration date.
12. I understand that the CDPH, Immunization Branch may terminate this agreement at any time for personal reasons, no reason, or failure to comply with these requirements

By signing this form, I certify on behalf of myself and all immunization providers in this facility, I have read and agree to the requirements listed above and understand I am accountable (and each listed provider is individually accountable) for compliance with these requirements.