

Certificate of Calibration Quick Guide

A Certificate of Calibration (also known as a Report of Calibration) must include key pieces of information. Information required on the certificate depends on whether the laboratory performing calibration testing is an accredited or non-accredited laboratory.

Before sending your device for calibration, check with the calibration company to verify required information will be included on your certificate.

Accredited Laboratory

If an accredited laboratory is performing calibration testing, one of these logos will be on the certificate of calibration:



This logo may appear on the certificate. It represents a group of accreditation organizations such as the ones whose logos appear above.

In addition, the following information must be included on the certificate:

- Name and address of laboratory conducting the test
- Name of device (*optional*)
- Model number (*enables product identification*)
- Serial number (*enables product identification*)
- Date of calibration (*Report or Issue Date*)
- Measurement results for the device
 - Instrument *pass or in tolerance* testing result

OR

 - Documented uncertainty
[*must be within $\pm 1^\circ F$ ($\pm 0.5^\circ C$)*]

Non-accredited Laboratory

If a non-accredited laboratory is performing calibration testing, the following information must be included on the certificate:

- Statement that calibration testing conforms to ISO IEC 17025 standards
- Name and address of laboratory conducting the test
- Name of device (*optional*)
- Model number (*enables product identification*)
- Serial number (*enables product identification*)
- Date of calibration (*report or issue date*)
- Measurement results for the device
 - Instrument *pass or in tolerance* testing result

OR

 - Documented uncertainty
[*must be within $\pm 1^\circ F$ ($\pm 0.5^\circ C$)*]