Recertification
Frequently Asked Questions

Contents

Know what you are looking for? Use the following links to easily locate the answer.

Managing EZIZ Training Account

Q: What information on my EZIZ Training Account do I need to make sure is correct so that I can get Recertification credit for taking the lessons?
A: Since myCAvax is connected to validate EZIZ training lessons, the name (first and last) and email listed on myCAvax must match the name and email on the EZIZ training account used to complete the required lessons. Each key practice staff must have a unique email and EZIZ user ID.

Q: How do I update the email address for my EZIZ training account?
A: Use the "Edit Profile" link in the blue My Account section in the upper right-hand corner of the page.

Q: Are the required lessons for Recertification now on myCAvax?
A: The EZIZ lessons are still located on the EZIZ.org website. The actual Recertification Form is on your myCAvax program location account.

Q: What information related to my account can be updated?
A: Using the "Edit Profile" link in the blue My Account section in the upper right-hand corner of the page, the following information on file for your account may be updated: First Name, Last Name, Email, Account Password and PINs your account is currently linked to.

Q: How do I make sure my EZIZ user ID used to complete the EZIZ training lessons match the email listed on myCAvax program?

A: Once you are logged in to your EZIZ Learning History page, there is a link on the top right corner of the page that says, "Edit Profile." From there, you can see the email address used for your EZIZ training account and just make sure that the information matches what you have for your myCAvax user account.

EZIZ Lessons

Q: What lessons are the Vaccine Coordinator, Backup Vaccine Coordinator, Provider of Record, and Provider of Record Designee required to complete for Recertification?

A: The lessons required for the VFC Program, by role, are listed below:

✓ = Required Lesson		When to Start Lesson	Key Practice Staff			
			Vaccine Coordinator	Backup Vaccine Coordinator	Provider of Record	Provider of Record Designee
Lessons	**VFC Program Requirements**	Recertification Launch	✓	✓	✓	✓
	Storing Vaccines	Recertification Launch	✓	✓	✓	✓
	Monitoring Storage Unit Temperatures	Recertification Launch	✓	✓	✓	✓
	Conducting a Vaccine Inventory	Recertification Launch	✓	✓	Encouraged	Encouraged
Review & Acknowledge	**Provider Operations Manual**	Recertification Launch	✓	✓	✓	✓
	Vaccine Management Plan	Recertification Launch	✓	✓	✓	✓

The lessons required for the VFA Program by role, are listed below:

✓ = Required Lesson		When to Start Lesson	Key Practice Staff			
			Vaccine Coordinator	Backup Vaccine Coordinator	Provider of Record	Provider of Record Designee
Lessons	**VFA Program Requirements**	12/1/2024	✓	✓	✓	✓
	Storing Vaccines	Recertification Launch	Encouraged	Encouraged	Encouraged	Encouraged
	Monitoring Storage Unit Temperatures	Recertification Launch	Encouraged	Encouraged	Encouraged	Encouraged
	Conducting a Vaccine Inventory	Recertification Launch	Encouraged	Encouraged	Encouraged	Encouraged
Review & Acknowledge	**Vaccine Management Plan**	Recertification Launch	Encouraged	Encouraged	Encouraged	Encouraged

The lessons required by the LHD 317 Program by role are listed below:

✓ = Required Lesson		When to Start Lesson	Key Practice Staff			
			Vaccine Coordinator	Backup Vaccine Coordinator	Provider of Record	Provider of Record Designee
Lessons	LHD 317 Program Requirements	12/1/2024	✓	✓	✓	✓
	Storing Vaccines	Recertification Launch	Encouraged	Encouraged	Encouraged	Encouraged
	Monitoring Storage Unit Temperatures	Recertification Launch	Encouraged	Encouraged	Encouraged	Encouraged
	Conducting a Vaccine Inventory	Recertification Launch	Encouraged	Encouraged	Encouraged	Encouraged
Review & Acknowledge	Vaccine Management Plan	Recertification Launch	Encouraged	Encouraged	Encouraged	Encouraged

Q: My VFC/VFA/LHD 317 Program Location also has an "Additional Vaccine Coordinator" and an "Organization Vaccine Coordinator." Do they also need to take the required EZIZ lessons?
A: The "Additional Vaccine Coordinator" and "Organization Vaccine Coordinator" are optional key practice staff. However, since their responsibilities mirror that of the Primary and Backup Vaccine Coordinators, they are also required to take the same EZIZ lessons as those roles to move forward with Recertification.

Q: When can providers and key practice staff start taking the EZIZ lessons required for Recertification?
A: **For VFC Providers:** Once Recertification has launched, staff may begin taking the required lessons and receive credit for completion. **IMPORTANT**: Any lessons completed prior to the Recertification launch date may not receive credit towards Recertification.

> **For VFA/LHD 317 Providers:** Staff may begin taking the required lesson to receive credit with a completion date of 12/1/2024 or later.

Q: How do I get credit for taking the lessons required for Recertification?
A: **For VFC Providers:** The lesson completion date that shows on the Learning History page must be 12/16/2024 or later. If the date that shows is before that, the lesson should be reset and taken again to receive credit for Recertification.

> **For VFA/LHD 317 Providers:** The lesson completion date that shows on the Learning History page must be 12/1/2024 or later. If the date that shows is before that, the lesson should be reset and taken again to receive credit for Recertification.

Q: How do I reset the lessons required for Recertification?
A: Use the "Reset" button that shows at the top of the learning history page to reset all the lessons required for Recertification. To reset individual lessons, use the "Reset individual lessons" link in the upper right-hand corner of the page.

Q: Can I opt out of the lessons?
A: All EZIZ lessons are being updated for 2025, therefore there will be <u>no</u> test-out option this year. It is a program requirement that staff complete the lessons required for their role.

Q: I cannot remember the password for my training account and the reset password link is not working, what do I do?
A: **For VFC Providers:** Contact VFC Customer Service at (877) 243-8832 to have your password reset. Make sure to have your username ready when you call.

> **For VFA/LHD 317 Providers:** Contact the Provider Call Center at (833) 502-1245 to have your password reset. Make sure to have your username ready when you call.

Q: Does it matter which internet browser I use to complete the lessons?
A: Google Chrome (PC/Mac), Microsoft Edge (PC), and Mozilla Firefox (PC/Mac) have been the most compatible with the EZIZ lessons. Ensure that your internet browsers are up-to-date and that your browser history is cleared to prevent issues with accessing the lessons.

Q: How long do the lessons take to complete?
A: Some of the lessons can take between 15-30 minutes long, depending on how you self-pace through the lesson. There are pre- and post-lesson quizzes to take into account as well. However, if you do not complete a lesson in one sitting, your progress should be saved, and you would be able to continue the lesson where you left off.

Q: Do all medical assistants who administer vaccines need to take the EZIZ trainings?
A: Only the key practice staff listed for your program location are required to take the EZIZ lessons. However, we also have additional lessons (not required for Recertification) such as the "Preparing Vaccines" and "Administering Vaccines" lessons that would be beneficial to your medical assistants administering vaccines.

Q: My key staff is part of multiple provider locations. Does he/she need to take the EZIZ trainings more than once?
A: If a person is the vaccine coordinator for more than one program location, they only need to take the EZIZ lessons once and should be able to get credit for the other locations' Recertification.

EZIZ Learning History Page

Q: What will the EZIZ Learning History page look like for Recertification?
A: For EZIZ users who are associated with a PIN, the following screen will appear to walk providers and key practice staff through the education requirements for Recertification.

Q: One of the lessons did not display my post-lesson test results - how do I know if I passed?
A: If there is a link that says "Certificate" and a date completed in your learning history for that lesson, then you passed. If there is a link that says "Retry", then you did not pass the lesson and must retake it.

Recertification Form

Q: How do I access the Recertification form?
A: To access the Recertification form, log in to your myCAvax account and begin Recertification for your Program Location.

Q: Who can access the Recertification Form?
A: All active providers, including providers on hold, and providers that are suspended for all reasons (except for mandatory corrective actions), will be able to Recertify. However, only certain user types will be able to access the myCAvax Recertification form, such as the Primary, Backup, Additional and Organization Vaccine Coordinators.

Q: Who cannot access the Recertification Form?
A: The following providers and users will not be able to access the Recertification Form:
- Providers suspended for *mandatory corrective actions* will not be able to Recertify until their corrective actions have been resolved. Mandatory corrective actions are the required follow-up actions listed in the VFC Site Visit Follow-Up Plan and/or Adult Vaccine Visit Follow Up Plan that was provided after your recent site visit. If you need additional information about the required follow-ups or need another copy of the follow-up plan, contact your Field Representative. For information on VFC Program requirements, click here. For more information on the VFA Program requirements, click here.
- Providers who never logged in to myCAvax since the 2024 transition and therefore their primary and backup vaccine coordinators have since been inactivated. If you need help with myCAvax access, please contact the Provider Call Center at (833) 502-1245.
- User Types: Provider of Record and Provider of Record Designee cannot access the online Recertification Form (unless they are also one of the listed Primary, Backup, Additional or Organization Vaccine Coordinators)

Q: I am a new provider that just enrolled in VFC shortly <u>before</u> the Recertification launch. Do I still need to Recertify?
A: Yes, all active VFC providers, including new providers who enrolled before Recertification is launched, are required to complete Recertification in order to agree to comply with the most current VFC Provider Agreement and VFC Provider Agreement Addendum.

Q: I am a new provider that just enrolled in VFC <u>after</u> the Recertification launch. Do I still need to Recertify?
A: If your new enrollment was approved after Recertification launch, you will not be expected to Recertify. However, if your Provider of Record signed the old VFC Provider Agreement and VFC Provider Agreement Addendum, your regional field representative or the VFC Program will reach out to you to sign a paper form of the updated agreements, that will be uploaded to your myCAvax account for our records.

Q: If I have to leave my computer for a period of time, will the data I already entered be saved?
A: Recertification information can be "Saved as Draft" as you go through the Recertification Form and can be finished at a later time. However, we recommend allotting enough time to complete the Recertification Form in one sitting. The "VFC Recertification Worksheet" (IMM-1207) and "VFA/LHD 317 Recertification Worksheet" (IMM-1521)has been sent to providers as a guide on information needed for completing the Recertification Form. This worksheet should NOT be submitted to the VFC/VFA/LHD 317Program.

Q: Where can I go to get step by step guidance on how to complete the Recertification Form?
A: There is a recorded video and job-aid on the myCAvax Knowledge Center with step-by-step instructions on how to complete the Recertification Form. myCAvax Recertification Demo and Knowledge Center Resource

Q: When completing the recertification's, for locations that participate in multiple programs, will there be an option to recertify for all at one once?
A: Since information is collected for each individual location and different information is collected per program, we do not have the option to recertify locations for multiple programs all at once.

Step 1: Provider Location Information

Q: What is National Provider Identifier (NPI)? What if there is more than one NPI?
A: The National Provider Identifier (NPI) is a unique 10-digit numeric identifier for healthcare providers. If there is more than one NPI, the organization location's NPI should be displayed on the Practice Profile step; enter the NPI for the individual healthcare provider on the Key Practice Staff page and Healthcare Providers with Prescription Writing Privileges page. Healthcare organizations and individual healthcare providers will have different NPIs. Your NPI should already be pre-filled with information we currently have for your account in myCAvax.

Q: What is the CAIR/IIS ID?
A: The California Immunization Registry (CAIR) is a secure, confidential, statewide computerized immunization information system for most California residents. The greater San Joaquin Valley utilizes different software (RIDE/Healthy Futures) to access patient immunization records. These registries are accessed online to help providers and other authorized users track patient immunization records, reduce missed opportunities, and help fully immunize Californians of all ages. Upon enrollment, each provider location is assigned a unique registry ID.

Q: Why am I required to include my CAIR/IIS ID?
A: AB 1797, a new California bill effective January 1, 2023, requires all California providers to enter every immunization administered, as well as a patient's race and ethnicity, into a California immunization registry (CAIR OR Healthy Futures/RIDE). As a result of this law, all active participants of California's VFC Program are required to enter all vaccine doses administered into CAIR or RIDE. Providers without an immunization registry ID will not be able to move forward with 2025 Recertification. For more information, see the California Department of Public Health's AB 1797 Immunization Registry FAQs.

Q: Where can I find my CAIR/IIS ID?
A: Providers in most of California use the CAIR system which is supported by a centralized Help Desk (CAIRHelpDesk@cdph.ca.gov, or 800-578-7889) and local support staff. The greater San Joaquin Valley utilizes different software (RIDE/Healthy Futures) to access patient immunization records. View the CAIR Regions map (PDF) to see which system is used in your county before contacting them for assistance locating your registry ID.

Q: What does it mean to be a mobile facility or have mobile units?
A: A mobile facility is typically a clinic that conducts off-site immunization services, but still have a brick-and-mortar location to store and receive vaccines. Mobile units should have pharmaceutical-grade units in their van/truck to adequately store vaccines remotely and are required to have a separate Mobile Unit Vaccine Management Plan.

Step 2: Key Practice Staff

Q: What if my Vaccine Coordinator changed after Recertification was launched? How can we have this person access the Recertification form?
A: If your new vaccine coordinator needs help accessing myCAvax, please reach out to the Provider Call Center at (833) 502-1245 for further assistance.

Q: Can one person be the Provider of Record (POR) for multiple sites?

A: Yes, one person can be the Provider of Record for multiple sites. Keep in mind, the POR will be responsible for electronically signing the Provider Agreement and Addendum for each program location via DocuSign. Once the Recertification is "Submitted for E-Signature," the POR will receive an email for each location notifying them that their signature is needed. Unfortunately, current functionality does not allow just one signature to apply for multiple locations. An e-signature via DocuSign will be needed for each location.

Q: What if my Provider of Record is out on medical leave or is about to retire?

A: The practice needs to have a provider with a valid California medical license. The practice will not be able to recertify unless it has a provider available to sign and agree to VFC/VFA/LHD 317 Program requirements.

Q: My site recently submitted a Key Practice Staff Change Request Form because our POR changed. Should I just change the POR directly on the Recertification form?

A: To streamline the changes for POR updates prior to Recertification, the VFC/VFA/LHD 317 Program will be cancelling any pending POR updates in which we have not yet received the completed signed agreements via DocuSign. That way, any updates to your Provider of Record can be made directly on the Recertification Form, since they will be receiving the notice for e-Signature after Recertification submission.

Q: Does the Provider of Record Designee have to be a different person from the Provider of Record?

A: The Provider of Record Designee is the person that is authorized by the Provider of Record to sign VFC/VFA/LHD 317 documents on his/her behalf and assume responsibility for VFC/VFA/LHD 317-related matters in the absence of the Provider of Record (e.g., being present during VFC/VFA/LHD 317 site visits on behalf of the Provider of Record). Ideally, the Provider of Record Designee should be a different person, but in rare instances, for example, when the clinic is a solo practice and the Provider of Record does all the roles of key practice staff, then the Provider of Record Designee can be the same as the Provider of Record. The Recertification Form will allow the same person to be selected for all four key practice roles to accommodate for these situations.

Q: Can I just use one email address for all key practice staff?

A: Each staff member must have a unique email address. Important program information is emailed to all key practice staff but only the Vaccine Coordinator and Backup Vaccine Coordinator receive emails relating to vaccine orders. If staff are out of the office, it is best to have different email addresses listed to ensure that communications are being routed properly and are read on time.

Q: Why is there a character limit for the Vaccine Coordinator email address?

A: There are limitations when communicating data between the Centers for Disease Control and Prevention (CDC), McKesson Specialty and UPS. For this reason, email addresses that are used to receive electronic return labels cannot be longer than 40 characters.

Q: Why is the electronic return label only sent to the Vaccine Coordinator?

A: The Vaccine Coordinator is the staff member responsible for vaccine management, which includes returning federally funded (VFC, VFA or 317) vaccines that have expired or spoiled to McKesson Specialty.

Q: What is the Organization Vaccine Coordinator? Can I add this role during Recertification?
A: The Organization Vaccine Coordinator is one person responsible for managing multiple locations within an organization. Since they are responsible for more than one program location, this role cannot be newly added on the Recertification form since the Recertification process is location specific and not organization-wide. This is an optional role and is not required. If you wish to add an Organization Vaccine Coordinator, please complete recertification for your program location(s) first, then navigate to the Manage Staff page to submit a request to add an Organization Vaccine Coordinator.

Q: What is the Additional Vaccine Coordinator? Can I manage this role during Recertification?
A: The Additional Vaccine Coordinator is an on-site employee with similar vaccine management responsibilities to the primary and backup vaccine coordinators. This is an optional role that is not required, but you can add and manage this role on the Recertification Form.

Q: What is the Additional Staff Member for? Is it required?
A: It is a role that was added to the Key Practice Staff page for providers to add an additional staff member to receive official VFC/VFA/LHD 317 Program communications. It is not required.

Step 3: Vaccine Storage Units

Q: What is a Mobile Unit?
A: Mobile units are vehicles equipped with vaccine storage equipment (refrigerators/freezers) and act as an extension of the medical home. They are often used to provide outreach to under-served, high-risk populations.

If a mobile unit is used at any time to store VFC, VFA or 317 vaccines then the mobile unit's vaccine storage equipment and temperature monitoring devices must be listed under your account. The vaccine storage equipment and temperature monitoring devices used in the mobile clinics must follow all VFC/VFA/LHD 317 Program requirements.

To identify a refrigerator or freezer that is used in a mobile unit, select "Mobile Unit" from the Unit Priority section on Step 3 of the Recertification form.

Q: What if I do not have a freezer?
A: All VFC Providers are expected to offer all age-appropriate Advisory Committee on Immunization Practices (ACIP) recommended vaccines, including frozen vaccines such as MMR (Merck), Varicella, and MMRV. There are some exceptions, such as providers who are only seeing certain patient populations and do not need frozen vaccines (e.g., birth hospitals or local health department clinics).

Q: Am I required to have an ultra-cold freezer?
A: Ultra-low temperature freezers are only used for storing Pfizer COVID-19 vaccines. However, Pfizer COVID-19 vaccines can also be stored at refrigerated temperatures, therefore having an ultra-cold freezer is not required. For more information on COVID-19 vaccine storage, refer to the COVID-19 Vaccine Product Guide (IMM-1399).

Q: Can I add more than one backup data logger?
A: The California VFC/VFA/LHD 317 Program requires that practices have available at least one VFC/VFA/LHD 317-compliant backup data logger in an easily accessible area for use when primary devices are being calibrated or are not functional, or for emergency vaccine transport. Practices with multiple vaccine storage units may need more than one backup data logger. The Recertification Form on myCAvax allows more than one backup data logger to be added to your location.

Q: If the data logger calibration certificate is added prior to Recertification, does it need to be added again during Recertification?
A: If the calibration certificate has already been added to your vaccine storage units, it will show up on the unit during Recertification. However, if your data logger calibration certificate has not yet been added or if you add a new vaccine storage unit during Recertification, you will be prompted to upload your data logger calibration certificate.

Step 4: Provider Population

Q: How accurate do my patient population numbers need to be and will it affect what I can order?
A: Provider population data reported must accurately represent the patient population your practice expects to serve over the upcoming 12-month period. Update the number of all pediatric patients (both VFC and privately insured) and/or the number of all adult patients (both VFA/LHD 317 and privately insured) your practice plans to immunize during the upcoming year based on the actual patient population served by your practice and indicate the source of data used to formulate your estimates (billing information, immunization registry usage reports, Electronic Health Record (EHR) usage reports, VFC usage logs, or other sources). Although this information may not directly affect your myCAvax order form, providing this data gives insight on your vaccine need for the coming year.

Q: For privately insured patient estimates, do we enter the number of privately insured patients that we administer vaccine to, or do we enter the number of privately insured patients that our practice sees?
A: Enter the number of privately insured patients that your practice expects to immunize in the upcoming 12-month period. The patient population numbers entered should match the patient population that your practice serves. Utilize reports from your immunization registry or EHR to assist you with determining these numbers.

Step 5: Health Care Providers with Prescription Writing Privileges

Q: Why can't my medical license be verified with my name?
A: When entering license information for healthcare providers with prescription-writing privileges, the system will check, license type, license number and last name. You can verify license information ahead of time on the [Department of Consumer Affairs website](). Enter your name as it appears on the medical license. Do not include middle name, middle initial, or title (e.g., MD, DO, etc.). **For VFC Providers:** If you have entered your license exactly as it appears and it still cannot be verified, please contact the VFC Customer Service Center at 1-877-243-8832. **For VFA/LHD 317 Providers:** If you have entered your license exactly as it appears and it still cannot be verified, please contact the Provider Call Center at (833) 502-1245.

Q: I am a Nurse Practitioner; do I use my NP license number or my RN license number?
A: Enter your NP license number on the Recertification form. Entering an RN license for an NP may lead to incorrect license verification.

Step 6: My Turn Vaccine Locator

Q: What is the My Turn Vaccine Locator?
A: The My Turn Vaccine Locator is a public-facing page that helps patients find your location based on its proximity and vaccination services. This replaces the previous EZIZ Provider Locator and is a helpful tool to promote your practice and the immunizations that you provide. You can display your clinic's hours of operations for vaccine administration and have the option to indicate if you accept walk-in patients, provide a description of your location, and even include an optional booking URL if you want patients to book an appointment directly with your site. You will be automatically added to the My Turn Vaccine Locator during Recertification, unless you select to opt-out.

Q: My clinic has now opted in to the My Turn Vaccine Locator. Where can I go now to make any modifications, add my location to other immunization programs, or update the list the vaccines that we offer?
A: Click on the 'Provider Locator' tab from the myCAvax Home Page. Select the 'My Turn Vaccine Locator Opt In' subtab. Click the 'Manage Vaccine Locator Form' next to the relevant location to make updates.

Q: I am a VFA/LHD 317 Provider, and our clinic did not have the option to opt in to the My Turn Vaccine Locator on the Recertification Form. How can I opt in to the My Turn Vaccine Locator?
A: For a VFA/LHD 317 site to appear on the "My Turn Public" portal, navigate to the Vaccine Locator Tab on your myCAvax Homepage, outside of the Recertification form. The clinic should select the 'My Turn Vaccine Locator Opt-in' tab, click the location's 'Manage Vaccine Locator Form' link, and complete the information form to opt-in. For more information about the benefits of My Turn, click here.

Step 7: Review Recertification Information

Q: What if I made a mistake, can I make edits on the Step 6(VFA/LHD 317 Providers) and/or Step 7 (VFC Providers) review page?
A: If you need to make edits to any of the Recertification information, click on the "Back" button.

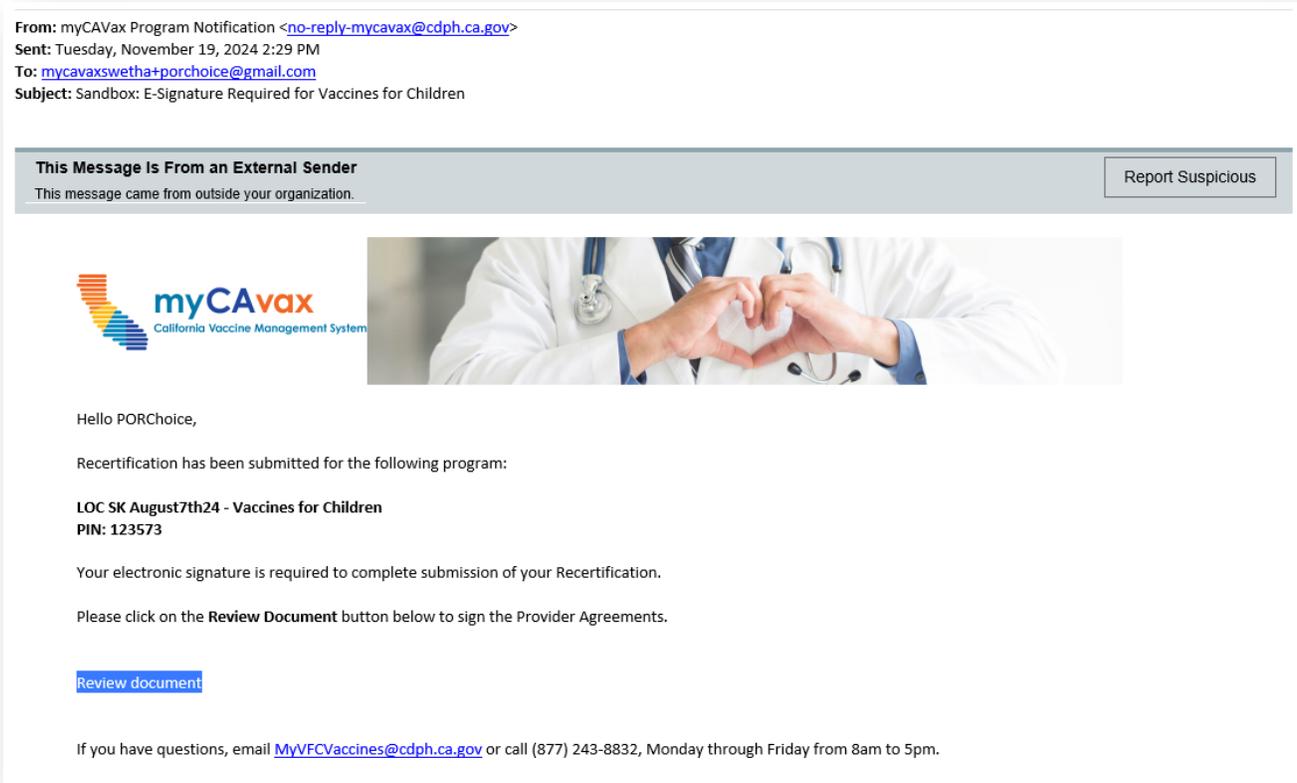**Q: What happens when I click on "Submit for E-Signature?"**
A: After you click on "Submit for E-Signature," the Provider of Record will receive an email to electronically sign the Provider Agreement and Addendum via DocuSign.
IMPORTANT: The agreements must be signed electronically for the Recertification to be considered complete.

E-Signature

Q: What does the e-signature notification email look like?
A: The email will be coming from no-reply-mycavax@cdph.ca.gov and will be sent to the Provider of Record.

From: myCAVax Program Notification <no-reply-mycavax@cdph.ca.gov>
Sent: Tuesday, November 19, 2024 2:29 PM
To: mycavaxswetha+porchoice@gmail.com
Subject: Sandbox: E-Signature Required for Vaccines for Children

This Message Is From an External Sender
This message came from outside your organization.

Report Suspicious

Hello PORChoice,

Recertification has been submitted for the following program:

LOC SK August7th24 - Vaccines for Children
PIN: 123573

Your electronic signature is required to complete submission of your Recertification.

Please click on the **Review Document** button below to sign the Provider Agreements.

Review document

If you have questions, email MyVFCVaccines@cdph.ca.gov or call (877) 243-8832, Monday through Friday from 8am to 5pm.

Q: What if my Provider of Record cannot find the e-signature email?
A: After logging in to your myCAvax account, go to your program location page. Click on "More" on the top of the page and select "Recertification" from the drop-down. When on the Recertification page, you can select the clinic location's associated program and the Recertification status of your location(s) will display. If the agreements have not been signed yet, the Recertification Status will be "e-signature requested." Your clinic's vaccine coordinator has the ability to resend the e-signature by clicking on the "View Recertification" link. Once on that page, click on "Resend request" and the email will be sent again to your Provider of Record. If you need further assistance, our call center staff can also resend the e-signature request.

After Recertification

Q: How do I know if my Recertification is complete after I clicked "Submit for E-Signature?"
A: After logging in to your myCAvax account, go to your program location page. Click on "More" on the top of the page and select "Recertification" from the drop-down. When on the Recertification page, you can select the clinic location's associated program and the Recertification status of your location(s) will display. It should show as "Complete."

Q: What happens if I do not submit Recertification by the deadline?
A: Providers who do not submit Recertification before the deadline will have their account suspended and will not be able to place a VFC/VFA/LHD 317 vaccine order until Recertification has been submitted. If Recertification is still not submitted after the account has been suspended, the VFC/VFA Provider account will be terminated from the program. If you decide you want to participate in VFC after being terminated from the program, you must wait until the next year's Recertification cycle, complete a New Enrollment form to enroll as a new provider, and participate in a new enrollment site visit. If you decide you want to participate in VFA after being terminated from the program, you must wait until VFA enrollment is open. VFA enrollment is dependent on the available Section 317 budget and is currently closed.

Q: Now that I have finished Recertification, do we need to complete a new Vaccine Management Plan?
A: Providers are not required to complete a new Vaccine Management Plan; however, providers are required to review and update the plan at least annually, when VFC/VFA/LHD 317 Program requirements change, and when staff with designated vaccine-management responsibilities change.
Completion of Recertification and agreement to the upcoming year's Program requirements is a good time to review and update the Vaccine Management Plan for your practice.