

'New' CAIR School Report



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Disclaimer

- Not every **student** and every **immunization** received by a student will be found in CAIR. Therefore, other immunization records may need to be consulted to determine whether a given student is compliant with school entry requirements.

CAIR School Report - Search Options


- Option #1 - Search students individually, assign to student list, generate student list report
- Option #2 - Upload student list file (.csv) to CAIR, login to CAIR 24 hours later to download match report (Tdap only)

School Report - Summary

Option	Process	Pros	Cons	'Roster' School Compliance Report?	View/Print Report?	Print All Blue Cards?	Data Export?
#1	Create List	Greater search flexibility	Must search individually	Childcare: Coming Kindergarten: Yes 7-12 th Grade: Yes	Yes	Yes	Yes
#2	Upload List	Best option for large schools or districts	Only exact match returned	Childcare: Coming Kindergarten: Yes 7-12 th Grade: Yes	No	No	Yes

School Report Instructions

- Downloadable pdf document with step by step instructions.




How to Generate a CAIR School Report (updated 5/23/2011)

To assist schools in determining whether students have received vaccine doses required for school entry, CAIR has developed a school reporting module. Please be aware that because many children and vaccinations will not be found in CAIR, other immunization records will need to be consulted to determine whether a student is up to date for school entry. CAIR now offers two ways for school staff to retrieve immunization reports from CAIR to assist them in assessing whether students have met childcare or school entrance requirements:


Option	Process	Pros	Cons	'Roster' School Entry Compliance Report?	View/Print Report	Print All Blue Cards	Export results
#1	Create a Student List in CAIR and Generate School Report/Blue Cards	Greater search flexibility	Must search individually	Childcare: Coming Kindergarten: Yes Tdap/ 7-12 th Grade: Yes	Yes	Yes	Yes
#2	Upload Student List File (.csv format) to CAIR and Retrieve Student Tdap Match Report	Option for large schools or districts	Only exact match returned	Tdap/ 7-12 th Grade only	No	No	Yes

Option #1 - Create A Student List and Generate School Report/Blue Cards in CAIR

- Login to CAIR, go the **Main Page**, and click on the **School Report** link at the bottom of the list of reports (circled).



- When the **School List page** opens, enter a new student list name (e.g. 'NewtonMiddle7th') into the box (arrow) and click the **Save** button.



School Report Instructions at www.cairweb.org

CAIR California Immunization Registry
Connected & Protected

An immunization registry helps keep shot records in one safe place. All 50 states have one. [Learn more](#)

Google™ Custom Search Search

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About CAIR
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Links

Did you know?
Every minute, 1200 CAIR users look up an immunization record!
[Enroll Now!](#)

Who participates in CAIR?
Health care providers, schools, WIC offices, foster care, and day care centers across California.

See who shares with CAIR! Click picture below.



How CAIR Helps Schools and Child Care

Find out how CAIR can help your school or child care program. See an animated CAIR demo or print out the CAIR Quick Guide to see how easy it is.

- [CAIR Helps Schools and Child Care flyer](#) Learn the benefits!
- [View a CAIR Demo for Schools](#) An animated demo for read-only users
- [CAIR Quick Guide](#) A tip sheet for log-in, search, & printing CAIR reports
- [Accessing CAIR: Information for Mac Users](#) Special help for Mac computer users
- [Sharing Student Shot Records with CAIR](#) To have your school immunization record system exchange data with CAIR, have your IT support review these steps and contact the [CAIR Help Desk](#) for more information. To evaluate your needs, a Data Exchange Specialist may be assigned to help you.


Try our **NEW** School Report in CAIR!

CAIR has developed a new school module with the goal of assisting schools in determining whether their students have received all the required vaccines for school entry. Now you have the following options:

- Create a list of students in CAIR to generate a report and print the Blue Card of Kindergarteners or 7th – 12th graders who are in CAIR.
- Upload a list of students in .CSV format to CAIR and retrieve a Student Match Report in 24 hours.

Please refer to the [School Report Manual](#) for step-by-step instructions to learn how to create and upload your own list!

School Report Instructions at www.shotsforschool.org

 **Shots for School**

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8 Days
Until School's Out*
(May 31, 2011)

3 Months 6 Days
Until School Starts*
(August 29, 2011)

* Your school calendar may vary.

Tools for Schools

Here are tools to assist schools with the education, implementation, and administration of immunization requirements in California.

School Kit for Implementing the 2011-2012 7th-12th Grade Tdap Requirement

A) Overview for School Staff

- [Suggested checklist for schools \(Spring – Autumn 2011\)](#)
- [FAQs for Schools](#)
- Upcoming Webinar for Schools: Pertussis (Tdap) Reporting Requirement for 7th – 12th Graders
Thursday, May 26, 2011, 2 PM to 3 PM | [Register Here](#)
- [Archived webinar for school nurses and staff | \[Flash version\]\(#\) | \[Mac version\]\(#\)](#)
- [Pertussis Vaccine Requirement Video Message to Schools from State Superintendent Torlakson, April 2011](#)
- [Notice to California schools](#) from the State Superintendent of Public Instruction and the Director of the California Department of Public Health.

B) Implementation Tools

- [Tdap \(Pertussis Booster\) Requirement Sticker - Instructions for School Staff](#)
- [Keep it Clear for Schools - Options for Clear Tdap Documentation](#)
- [CAIR can help schools](#) identify students that need Tdap boosters. Check out new [CAIR training modules](#) especially for schools.

How Does a School Enroll in CAIR?

- Fill out and submit to CAIR Help Desk:
 - **CAIR Access Agreement for Providers and Agencies**
 - **CAIR Provider Account Form**
 - **CAIR New User Request Form**
- Call or email CAIR Help Desk if you need questions answered.
 - **800-578-7889 (phone)**
 - **925-407-1300 (fax)**
 - helpdesk@ca-siis.org