

## LHD 317 Ordering Updates

Dear 317 Provider,

January will be the last ordering cycle on the MyVFCVaccines system. [Future orders will be placed via the myCAvax system when the program transitions in February.](#) Please plan to submit your 317 vaccine order **no later than Wednesday, January 31, 2024**

Please note, we have revised the program's ordering policy beginning this quarter. **Due to our limited 317 budget and the inclusion of new vaccines, vaccine dose requests for HPV will be reduced by 80% of your practice's 2022 Quarter 2 order, and PCV and Zoster vaccines will be reduced by 55% of your practice's 2022 Quarter 2 order. Order caps for all other vaccines have not changed.**

**The VFA program will have very limited amounts of RSV vaccine available to order this month.** Due to the limited availability through the program, RSV order approvals will be prioritized for providers who were unable to receive supply during the RSV Special Ordering period in December 2023. Providers can order **up to 20 doses of either** Abrysvo or Arexvy vaccine. Clinics can **only** select **one brand** of RSV vaccine to order. Vaccine requests will be approved based on available supply, and ordering will close once our current allocation has been depleted. RSV vaccine will be available again at the start of the 2024-2025 respiratory season in September/October 2024.

If you would like to request doses beyond the 317 order caps, please include on the order form comment section the vaccine(s), amount(s) and reason. These special requests will be reviewed and approved on a case-by-case basis.

### Steps to Order Vaccine:

1. Log-in to your [MyVFCVaccines](#) account.
2. Enter your VFC PIN and ZIP Code.
3. After you have logged in, click on "Order 317 Vaccines."
4. Confirm that your Practice Delivery Information is correct.
5. For your order, select the vaccine from the drop-down and enter the number of doses you would like to request.

6. You will be required to enter “317 doses administered” and “317 doses on hand.”
7. Click Preview to review the order and make any corrections if necessary.
8. Click Submit to place your order.

Questions? Email us at [my317vaccines@cdph.ca.gov](mailto:my317vaccines@cdph.ca.gov).

Thank you,



California Department of Public Health | Immunization Branch  
Vaccines for Adults (VFA) Program

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