



State of California—Health and Human Services Agency
California Department of Public Health

TOMÁS J. ARAGÓN, M.D., Dr.P.H.
Director and State Public Health Officer



GAVIN NEWSOM
Governor

DATE: December 13, 2024

TO: California Federally Qualified Health Centers (FQHCs)

FROM: Robert Schechter, MD
Branch Chief
Immunization Branch

SUBJECT: Request for Application to assess and improve adult immunization levels in Community Health Centers: Funding for Upon Approval - June 2025 for two (2) awards of up to \$130,054 each; Applications Due 1/10/2025

GRANT AGREEMENT FUNDING ANNOUNCEMENT/RELEASE

Adult immunization levels are low nationwide, with disparities noted by race/ethnicity, income level, and insurance status.(See [Routine Vaccinations: Adult Rates Vary by Vaccine Type and Other Factors | U.S. GAO](#)). The Centers for Disease Control and Prevention (CDC) urges health organizations to improve adult vaccinations, whether by expanding the number of vaccines offered, raising public and provider awareness, partnering to encourage vaccination, or reducing economic barriers to routine vaccines.

The California Department of Public Health (CDPH) Immunization Branch is seeking to award a large Federally Qualified Health Center (FQHC) to assess immunization levels and implement quality improvement activities to strengthen immunization practices in an identified adult patient population. Applicants will select a specific vaccine and an adult patient population based on local priorities with accompanying justification. CDPH Immunization Branch will provide support and technical assistance to the grantee.

The grant term is Upon Approval to 6/30/2025.

CDPH has authority to grant funds for the Project under

- Health and Safety Code, Section 120440 (C): to compile and disseminate statistical information of immunization status on groups of patients or clients or populations in California, without identifying information for these patients or clients included in these groups or populations.
- Health and Safety Code Section HSC 131085 (a) (2), (5) and (b) (4): The department may perform any of the following activities relating to the protection, preservation, and advancement of public health and award grants for the performance of the activity.
- Health and Safety Code, Section 120440 (K)(2), which permits collection of immunization data from all ages including adults.

Immunization Branch / Division of Communicable Disease Control
850 Marina Bay Parkway, Bldg. P, 2nd Floor, Richmond, CA 94804
(510) 620-3737 ♦ FAX (510) 620-3774 ♦ Internet Address: [CDPH Immunization Branch](#)



FUNDING AMOUNT for the FQHC for the duration of the grant will not exceed \$130,054.00

REQUEST FOR APPLICATION SPECIFICATIONS

Section 1: Eligibility

FQHCs and FQHC look-alikes must meet all the following criteria to be eligible to apply:

1. Nonprofit status
2. Operating in California, included in the list at <https://findahealthcenter.hrsa.gov> and with more than 25,000 total patients based on 2023 Uniform Data System National Health Center Data. <https://bphc.hrsa.gov/uds/datacenter.aspx>
3. Can identify a Quality Improvement (QI) lead for the project with expertise and responsibility for clinical QI
4. Has the ability to pull data across clinic locations
5. Uses an electronic health record (EHR) that is uploading via data exchange to the California Immunization Registry (CAIR)
6. Have a mechanism to accept a 1 year CDPH grant for financial support of IT/QI staff

A minimum score for grant awardee will be at least 85 points out of a total 100 points.

Section 2: Types of Activities to be Funded

The FQHCs must use funds to:

1. Fund a QI staff person (new or existing) to assess baseline immunization levels in an identified population of adult CHC patients and implement immunization quality improvement activities in the identified adult patient population. The baseline assessment will incorporate data from the California Immunization Registry (CAIR), as provided by CDPH, to include immunizations not given on site. Select at least one of the following vaccines to focus on:
 - Hepatitis A, Hepatitis B or combined Hepatitis A/Hepatitis B
 - Pneumococcal vaccine
 - Tdap
 - Shingles
 - COVID-19
 - Influenza (if selected, the focus should be co-administration with COVID-19)
 - RSV

Examples of an adult patient population include older adults, agricultural/farm workers, homeless adults, or adults with underlying medical conditions. Projects should focus on vaccination efforts of a specific population and ensuring that the population is up-to-date on recommended vaccines, particularly ones with recent changes to the immunization schedule.

2. Work with CDPH to identify key adult immunization practices (such as immunization workflows, referral procedures, etc.) in clinics.
3. Work with CDPH to discuss, document, and share “lessons learned”.

Section 3: Review Team and Selection Criteria

CDPH will establish a panel consisting of experienced public health professionals to review and rank applications. The final decision on awards and the amount to be awarded will be made by the CDPH

Immunization Branch, in consultation with the corresponding local health department and the California Primary Care Association. The panel will use the following criteria to score the applications, in accordance with the point assignments in the table below:

- Clear identification of an adult patient population and selection of a vaccine or vaccines including justification for selections.
- Clear, appropriate plans for implementing quality improvement activities.
- Realistic budget to accomplish project objectives.
- High probability that the project will be successful in achieving its goals.

Section 4: RFA Instructions and Point Allocation for Application Scoring

In no more than 4 single-spaced pages, please include criteria below:

Criterion	Max. points
1. Attest to meeting all criteria in Section 1	Pass/Fail
2. Identify a vaccination of focus and an adult patient population; justify selections	15
3. Explain how your FQHC will conduct activities listed in Section 2	50
4. Discuss existing resources that can support implementation of QI activities	10
5. High probability that the project will be successful in achieving its goal	5
6. Provide budget spreadsheet	20
TOTAL SCORE	100

APPLICATION PROCEDURES AND DEADLINES:

Application must be submitted and received via email by the CDPH Immunization Branch by **5:00 PM on Friday, January 10, 2025**. Email your application to: AdultImmunization@CDPH.ca.gov.

A completed application must include: 1) Narrative response, 2) Evidence of nonprofit status, and 3) Budget.

State contracting regulations require grantors be paid in arrears for activities undertaken. Typically, a grant or submitting an invoice at the end of each 3-month quarter receives payment during the following quarter. Those applying for funds shall clearly understand this will be the method of reimbursement from CDPH.

Please direct written questions regarding the application process to AdultImmunization@CDPH.ca.gov by December 13, 2024, 5:00 p.m.

RFA Release Date:	December 13, 2024
Last Day to Submit Written Questions:	December 20, 2024, 5 P.M. PT
Q&A Release Back to Applicants:	December 27, 2024
Application Due Date:	January 10, 2025, 5 P.M. PT
Notice of Intent to Award:	January 24, 2025
Grant Start Date:	Upon Approval
Grant End Date:	June 30, 2025



GRANT AWARD APPEAL PROCEDURES

An applicant who has submitted an application and was not funded may file an appeal with CDPH Immunization Branch. Appeals must state the reason, law, rule, regulation, or practice that the applicant believes has been improperly applied in regard to the evaluation or selection process. There is no appeal process for applications that are submitted late or are incomplete. Appeals shall be limited to the following grounds:

1. The CDPH Immunization Branch failed to correctly apply the application review process, the format requirements or evaluating the applications as specified in the RFA.
2. The CDPH Immunization Branch failed to follow the methods for evaluating and scoring the applications as specified in the RFA.

Appeals must be sent by email to Noemi.Marin@cdph.ca.gov and received within five (5) business days from the date you received notification that your grant application was denied. The CDPH Immunization Branch Chief, or designee, will then come to a decision based on the written appeal letter. The decision of the CDPH Immunization Branch Chief, or the Chief's designee, shall be the final remedy. Appellants will be notified by email with 15 days of the consideration of the written appeal letter. CDPH Immunization Branch reserves the right to award the agreement when it believes all appeals have been resolved, withdrawn, or responded to the satisfaction of the Immunization Branch.

Executive Order N-6-22 - Economic Sanctions: On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Grantee is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this Agreement. The State shall provide Grantee advance written notice of such termination, allowing Grantee at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

Prior to awarding and executing grant, the State shall conduct its due diligence to determine if the proposed awardee is a named individual or entity on federal and any state Economic Sanctions lists. If the proposed awardee is listed, the State shall refrain from entering into the Grant. Resources for locating names of sanctioned individuals and entities are available on the DGS Office of Legal Services' webpage: [Ukraine-Russia \(ca.gov\)](#).

If this Agreement is valued at \$5 million or more, upon execution the State will send a separate notification outlining additional requirements specified under the EO. Compliance with this Economic Sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctionsprograms-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of this Agreement.