

Hourly Vaccine Temperature Log

For COVID-19 Satellite, Temporary, and Off-Site Clinics

Monitor and record current, MIN, and MAX temperatures on this form every hour.
Review job aids for transporting COVID-19 vaccines.

COOLER ID	CLINIC LOCATION	DATE	COVID PIN

TIME	INITIALS	ALARM	CURRENT	MIN	MAX	Incident Resolved

Vaccine Tracking

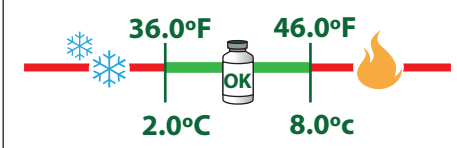
Doses at Start	LOT NUMBERS	Administered	Wasted	Returned

Notes: _____

Keep all temperature logs and data files for three years.
 Questions? Email covidcallcenter@cdph.ca.gov or call (833) 502-1245.

Instructions

Keep cooler in OK range.



Check temperatures hourly.

1. Fill out clinic details in header.
2. Record the time and your initials.
3. Record a check if an alarm went off.
4. Record Current, MIN, and MAX.

If no alarm:

1. Clear MIN/MAX.
2. Ensure data logger is in place and recording.



IF ALARM WENT OFF:

1. Clear MIN/MAX and alarm symbol.
2. Post "Do Not Use Vaccines" sign.
3. Alert your supervisor and follow clinic protocol.
4. Ensure data logger is in place and recording.
5. Complete "Report Temperature Excursion" worksheet.
6. Contact vaccine manufacturer.
6. Report temperature excursion at the end of the clinic day.
8. Record a check after the incident has been resolved.



Supervisors Review

Data Download Date : ____/____/____
 On-Site Supervisor's Name: _____
 Signature: _____
 Date: ____/____/____
 Staff Names and Initials: _____
