

Enrolling Schools & School Districts

California COVID-19 Vaccination Program



School districts and private and charter schools are eligible to enroll in the California COVID-19 Vaccination Program. To receive doses, please enroll in [myCAvax](#). Districts that can't meet the provider requirements, or who don't wish to enroll but want to become vaccination sites, may partner with another approved provider or their local health department.

Section A: Provider Requirements & Legal Agreement

Organization Coordinator is the Point of Contact who enrolls the organization in [myCAvax](#). This role completes Section A. **Who signs?** Organization's Chief Medical Officer (or health lead for enrollee) and Chief Executive Officer (or principal or superintendent) must agree to conditions of program participation and DocuSign Section A.

Section B: Provider Profile Information

Locations receiving and administering COVID-19 vaccines must have an **on-site** primary and backup **Location Coordinator**, typically filled by vaccine coordinators who manage vaccine inventory. This role completes Section B. **Who signs?** Medical or Pharmacy Director (or Vaccine Coordinator) responsible for location's adherence to terms of the CDC Provider Agreement DocuSign Section B.

Streamlining Enrollment

Schools and school districts may opt to join the TPA Network, and may opt to use My Turn (or their EHR/EMR) to report doses administered to California's Immunization Registry (CAIR2/SDIR/RIDE). (See [Steps to Program & Network Participation](#) and [My Turn Onboarding](#) for details.)

Enrollment Resources

- [Steps to Enrollment for Providers of Pediatric Services, Individual Practitioners and Small Practices Not Contracted by the TPA](#)
- [Before You Enroll](#) (sets expectations)
- [Provider Enrollment Worksheet](#) (gather required data before logging in)
- [Enrolling Provider Organizations](#) (walks you through Section A)
- [Enrolling Provider Locations](#) (walks you through Section B)

Application Approved?

- [Next Steps](#) (Pfizer shippers, dry ice, critical systems & email senders)
- [Readiness Checklist](#) (prepare for initial vaccine shipment)
- [Provider FAQs](#)
- [EZIZ's COVID-19 Resources](#) (all things COVID)