

Expanding Vaccination Capacity

California COVID-19 Vaccination Program



All enrolled providers should prepare now for the [potential demand for COVID-19 booster doses](#), expanded [eligibility for children ages 5 to 11](#) and the possible expanded eligibility of children under 5 years of age.

Provider Readiness Checklist

- Outreach to all [eligible patients](#). Consider:
 - patients who have not yet been vaccinated against COVID-19
 - patients who haven't received their 2nd dose in a 2-dose primary series (Pfizer & Moderna)
 - [booster doses for those 18 years old and up](#)
 - [an additional dose for immunocompromised patients](#)
- Consider ways to increase your vaccination capacity; use lessons learned from vaccination to date
- Review current protocols and workflow and develop enhancements to promote vaccination:
 - Plan to vaccinate at every opportunity—and schedule next appointments before patients leave the clinic
 - Ensure providers strongly recommend immunization against COVID-19, flu and other diseases
 - Instruct staff that [coadministration has been authorized](#) for COVID-19 vaccine [with influenza](#) vaccine and other routine immunizations ([including TB testing](#)). Review [coadministration tips](#) with vaccinators; post coadministration signage ([provider](#) | [patient](#)) where appropriate
 - Establish a policy to immunize other family members, including siblings present during visits
- Identify *physical barriers* (e.g., inconvenient hours, long waits at clinics, transportation issues) or *psychological barriers* (e.g., fear and misinformation about vaccines & vaccine safety) for your patients
 - Expand vaccination clinic hours as needed (e.g., extended clinic hours, weekend clinics, special vaccination events, and vaccine-only visits)
 - Establish clinic workflow to accommodate walk-ins
 - Prepare staff to have proactive conversations with your patients about the merits of COVID-19 vaccines and help them make appointments (see [free training videos and slides](#) & [toolkit](#))
 - Utilize [patient resources](#) to address patient questions and concerns
 - Consider implementing standing orders to improve vaccination rates in children and adults (see [Pfizer Pediatric \(5-11 Years\)](#) | [Pfizer 12+ Years](#) | [Moderna](#) | [Janssen](#))
- Review your administration data to estimate the number of eligible patients; adjust vaccine ordering and appointment scheduling accordingly
 - [Order vaccine](#) (including Small Order requests) as needed based on actual demand (see [ordering cadence job aid](#) to prepare for shipments) while using up existing inventory
- Ensure reminder-recall systems are configured to notify eligible patients when vaccinations are due
- Implement reminders for providers (e.g., computer-generated list of patients past due, stamp or notes on patient charts, electronic reminder when provider accesses electronic health record)

For more ideas, refer to CDC's Pink Book "[Immunization Strategies for Healthcare Practices and Providers.](#)"