Expanding Vaccination Capacity
California COVID-19 Vaccination Program

All enrolled providers should prepare now for the potential demand for COVID-19 booster doses, expanded eligibility for children ages 5 to 11 and the possible expanded eligibility of children under 5 years of age.

Provider Readiness Checklist

- Outreach to all eligible patients. Consider:
  - patients who have not yet been vaccinated against COVID-19
  - patients who haven’t received their 2nd dose in a 2-dose primary series (Pfizer & Moderna)
  - booster doses for those 18 years old and up
  - an additional dose for immunocompromised patients

- Review current ways to increase your vaccination capacity; use lessons learned from vaccination to date

- Review current protocols and workflow and develop enhancements to promote vaccination:
  - Plan to vaccinate at every opportunity—and schedule next appointments before patients leave the clinic
  - Ensure providers strongly recommend immunization against COVID-19, flu and other diseases
  - Instruct staff that coadministration has been authorized for COVID-19 vaccine with influenza vaccine and other routine immunizations (including TB testing). Review coadministration tips with vaccinators; post coadministration signage (provider | patient) where appropriate

- Identify physical barriers (e.g., inconvenient hours, long waits at clinics, transportation issues) or psychological barriers (e.g., fear and misinformation about vaccines & vaccine safety) for your patients
  - Expand vaccination clinic hours as needed (e.g., extended clinic hours, weekend clinics, special vaccination events, and vaccine-only visits)
  - Establish clinic workflow to accommodate walk-ins
  - Prepare staff to have proactive conversations with your patients about the merits of COVID-19 vaccines and help them make appointments (see free training videos and slides & toolkit)
  - Utilize patient resources to address patient questions and concerns
  - Consider implementing standing orders to improve vaccination rates in children and adults (see Pfizer Pediatric (5-11 Years) | Pfizer 12+ Years | Moderna | Janssen)

- Review your administration data to estimate the number of eligible patients; adjust vaccine ordering and appointment scheduling accordingly
  - Order vaccine (including Small Order requests) as needed based on actual demand (see ordering cadence job aid to prepare for shipments) while using up existing inventory

- Ensure reminder-recall systems are configured to notify eligible patients when vaccinations are due

- Implement reminders for providers (e.g., computer-generated list of patients past due, stamp or notes on patient charts, electronic reminder when provider accesses electronic health record)

For more ideas, refer to CDC’s Pink Book “Immunization Strategies for Healthcare Practices and Providers.”