

# My Turn Clinic Login Quick Sheet

This document is a quick reference guide for logging into My Turn Clinic for all users. This is applicable to both COVID & flu functionality

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For the latest My Turn educational materials, please visit [EZIZ- Covid](#), [EZIZ - Flu](#), [YouTube](#) or the Knowledge Center tab on My Turn Clinic



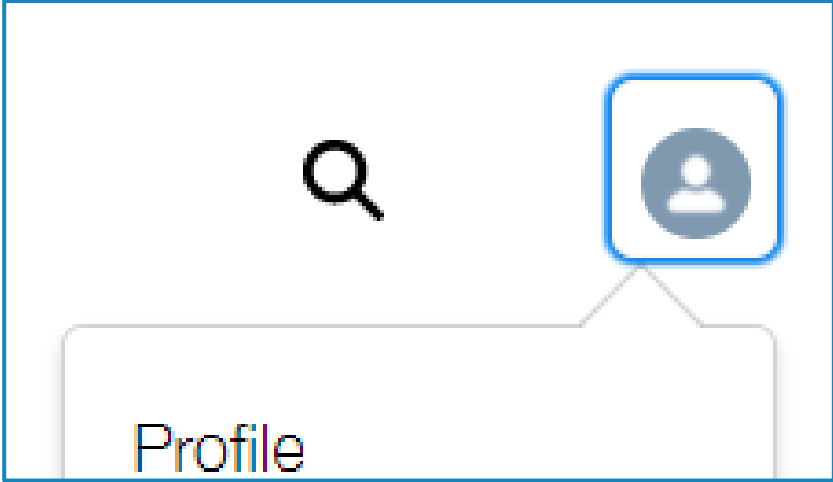
## My Turn Help Desk

Direct Line: 1-833-502-1245, Option 4  
Email: [My.Turn.Clinic.HD@accenture.com](mailto:My.Turn.Clinic.HD@accenture.com)

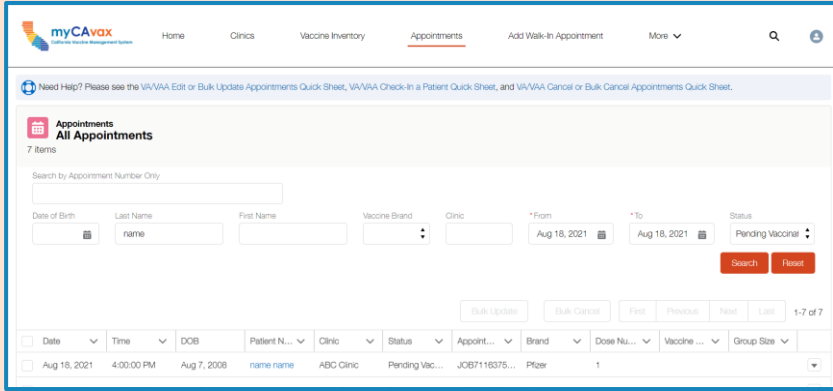
### Initial Login

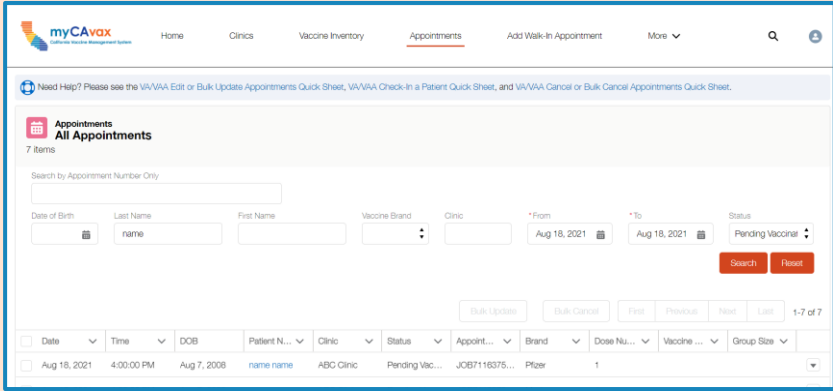
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|----|--|
| 1. | Locate your welcome email from <a href="mailto:support@salesforce.com">support@salesforce.com</a> and select the <b>Register</b> hyperlink. Your username will follow the format of yourdomain@youremail.com.myturn. |
| 2. | Create a password that meets the requirements.   |
| 3. | Bookmark the login URL <a href="https://mycavax.cdph.ca.gov/s/">https://mycavax.cdph.ca.gov/s/</a> and remember your username and password.  |

### Logging Out

|    |  |
|----|--|
| 1. | When you're finished using the system, click your <b>account</b> button on the top right of your screen.<br> |
| 2. | Click <b>Log Out</b> .   |
| 3. | Bookmark the login URL <a href="https://mycavax.cdph.ca.gov/s/">https://mycavax.cdph.ca.gov/s/</a> , and remember your username and password.  |

## Recurring Login

|    |  |
|----|--|
| 1. | Navigate to <a href="https://mycavax.cdph.ca.gov/s/">https://mycavax.cdph.ca.gov/s/</a> . Do <b>NOT</b> use the link in your welcome email to login.   |
| 2. | <p>For <b>Clinic Managers</b>, your navigation bar at the top should include: Home, Clinics, Vaccine Inventory, Appointments, and More.</p> <p>For <b>Vaccine Administrators and Vaccine Administrator Assistants</b>, your navigation bar at the top should include: Home, Add Walk-In Appointment, Bulk-Walk In Upload, Contact Us, and Clinic Operations.</p>  |



### Notes:

- Please do not use forgot your password - instead, contact your Clinic Manager and they can either reset your password. For more information, view the User Account Troubleshooting Guide.