

Hourly Temperature Log

For Off-Site Clinics

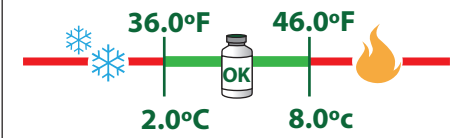
Monitor and record current, MIN, and MAX temperatures on this form every hour.

Cooler ID	Clinic Location	Date	Provider PIN

Time	Initials	Alarm	Current	Min	Max	Incident IDs

Instructions

Keep cooler in OK range.



Check temperatures hourly.

1. Fill out clinic details in header.
2. Record the time and your initials.
3. Record a check if an alarm went off.
4. Record Current, MIN, and MAX.

If no alarm:

1. Clear MIN/MAX.
2. Ensure data logger is in place and recording.



IF ALARM WENT OFF:

1. Clear MIN/MAX and alarm symbol.
2. Post "Do Not Use Vaccines" sign.
3. Alert your supervisor.
4. Report excursion to myCAvax for all funding sources.
5. Record myCAvax Batch Excursion numbers under Incident IDs.
6. Ensure data logger is in place and recording.



Vaccine Tracking

Doses at Start	Lot Numbers	Administered	Wasted	Returned

Funding Source(s)

VFC
 VFA
 LHD 317
 SGF
 Private

Notes:

Supervisors Review

Data Download Date : ____/____/____

On-Site Supervisor's Name: _____

Signature: _____

Date: ____/____/____

Staff Names and Initials: _____

Keep all temperature logs and data files for three years. Falsifying log is grounds for vaccine replacement and program termination.

VFC: (877) 243-8832 VFA, LHD 317, SGF: (833) 502-1245

Vaccine Transport Time Tracker



The total transport time for transport alone (or transport plus clinic workday if vaccines are stored in transport containers) should be a maximum of 8 hours. For example, if transport to an off-site clinic is 1 hour each way and the clinic runs for up to 6 hours, then the total transport time would be 8 hours. Follow the manufacturer's guidance if it differs from this 8-hour timeframe. (See [CDC's Vaccine Storage & Handling Toolkit & COVID-19 Addendum](#).)

Transport Date	Lot Numbers	Vaccine Transported	Transport Time	Clinic Workday	Total Transport Time	Notes