



VFC Call Center Update

Memorial Day Closure

In honor of Memorial Day, the VFC Call Center will be closed. We will resume normal business hours on Tuesday, May 26. However, MyVFCVaccines will still be online and accepting vaccine orders. We continue to review temperature logs upon submission with your vaccine order, so please have your temperature logs ready to be uploaded when you submit your vaccine request. This will prevent a delay in the processing of your vaccine order.

F° Refrigerator Temperature Log

MONTH & YEAR		REFRIGERATOR LOCATION ID		VFC PIN			
DAY OF MONTH	TIME	INITIALS	ALARM	CURRENT	MIN	MAX	SHOTS ID
Example	8:00 a.m.	NN		40.5	38.1	43.7	
	4:00 p.m.	NN	✓	37.4	35.0	39.2	12345
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Notes: _____

VFC CALIFORNIA 1-877-243-8832 Keep VFC temperature logs and data files for three years. BMM4125 Page 1 (12/17)

Instructions

Keep refrigerator in OK range.

Check temperatures twice a day.

1. Fill out month, year, refrigerator ID, and PIN.
2. Record the time and your initials.
3. Record a check if an alarm went off.
4. Record Current, MIN, and MAX.

If no alarm:

1. Clear MIN/MAX.
2. Ensure data logger is in place and recording.

IF ALARM WENT OFF:

1. Clear MIN/MAX and alarm symbol.
2. Post "Do Not Use Vaccines" sign.
3. Alert your supervisor.
4. Report excursion to SHOTS at MyVFCvaccines.org.
5. Record assigned SHOTS ID.
6. Ensure data logger is in place and recording.

Supervisor's Review

When log is complete, check that apply:

- Month/year/fridge ID/PIN are recorded.
- Temperatures were recorded twice daily.
- I reviewed data files for all the days on this log to find any missed excursions.

Date downloaded: ____/____/____

- Any excursions were reported to SHOTS at MyVFCvaccines.org.
- We understand that falsifying this log is grounds for vaccine replacement and termination from the VFC Program.

On-Site Supervisor's Name: _____

Signature: _____

Date: ____/____/____

Staff Names and Initials: _____

F° Freezer Temperature Log

MONTH & YEAR		FREEZER LOCATION ID		VFC PIN			
DAY OF MONTH	TIME	INITIALS	ALARM	CURRENT	MIN	MAX	SHOTS ID
Example	8:00 a.m.	NN		-10.3	-20.2	-9.1	
	4:00 p.m.	NN	✓	2.4	-9.0	6.2	12345
1							
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Notes: _____

VFC CALIFORNIA 1-877-243-8832 Keep VFC temperature logs and data files for three years. BMM4126 Page 1 (12/17)

Instructions

Keep freezer in OK range.

Check temperatures twice a day.

1. Fill out month, year, freezer ID, and PIN.
2. Record the time and your initials.
3. Record a check if an alarm went off.
4. Record Current, MIN, and MAX.

If no alarm:

1. Clear MIN/MAX.
2. Ensure data logger is in place and recording.

IF ALARM WENT OFF:

1. Clear MIN/MAX and alarm symbol.
2. Post "Do Not Use Vaccines" sign.
3. Alert your supervisor.
4. Report excursion to SHOTS at MyVFCvaccines.org.
5. Record assigned SHOTS ID.
6. Ensure data logger is in place and recording.

Supervisor's Review

When log is complete, check that apply:

- Month/year/fridge ID/PIN are recorded.
- Temperatures were recorded twice daily.
- I reviewed data files for all the days on this log to find any missed excursions.

Date downloaded: ____/____/____

- Any excursions were reported to SHOTS at MyVFCvaccines.org.
- We understand that falsifying this log is grounds for vaccine replacement and termination from the VFC Program.

On-Site Supervisor's Name: _____

Signature: _____

Date: ____/____/____

Staff Names and Initials: _____

Remember to grab your temperature logs after you have completed your vaccine inventory!

Thank you,

VACCINES for CHILDREN
CALIFORNIA



California Department of Public Health | Immunization Branch

Vaccines for Children (VFC) Program

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EZIZ.org