



# Vaccine Tips

April 2022



**System Check:** Is your electronic health record (EHR) able to capture all of the federal requirements for documenting vaccines?

The following information about each vaccine administered must be documented in the patient's permanent medical record:

- ✓ Vaccine name
- ✓ Date vaccine given
- ✓ Route and administration site
- ✓ Lot number and vaccine manufacturer name
- ✓ Name ***and title*** of the person who administered the vaccine
- ✓ Practice's name and address
- ✓ VIS publication date
- ✓ Date VIS was provided

Prepare now for your next VFC Compliance Visit. If your EHR is not capturing any of the information above, please start immediately, or begin work on a system upgrade.

For more details, see [CDC Vaccine Documentation Requirements](#).

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