



December 15, 2023

2024 VFC Recertification is Coming Soon! Start Planning Now

BACKGROUND

The Vaccines for Children (VFC) Program's Annual Recertification is almost here! The VFC Program's 2024 Recertification will be available in late December, with exact dates to be announced in the coming weeks. Recertification is a federal requirement that must be completed annually by enrolled providers to continue receiving publicly funded vaccines. New providers that enrolled prior to December 2023 will also be expected to complete 2024 VFC Recertification. Providers will have until the end of January 2024 to complete the process once the system is available.

The following steps will help your practice get started now and collect required information on the [Recertification Worksheet](#) ahead of time. Not completing Recertification by the deadline will lead to immediate suspension of vaccine ordering privileges and may lead to termination from the VFC Program.

PREPARE FOR RECERTIFICATION NOW

1. Complete All Required EZIZ Lessons

Completion of all required EZIZ lessons by each key practice staff is required prior to accessing the 2024 Recertification Form. Lessons taken as of 12/1/2023 will receive credit for the annual federal educational requirement. Staff may begin taking the required lessons now and receive credit for completion, prior to the availability of the online Recertification Form.

Plan ahead:

- Make sure you allocate time for lesson completion as you prepare your clinic's December and January schedules!

- If your EZIZ training account is not already linked to a VFC PIN, you can link your account to a VFC PIN when logged in to the [EZIZ Training Page](#).
 - On the Learning History page, click on the “Edit Profile” link in the “My Account” box
 - Click on “Link to PIN” and enter your zip code to search for your VFC Provider Account
 - Once you have located your VFC Provider Account, click “Select” and the PIN will now display as being linked to your EZIZ training account.

2. Check If Your Data Logger Calibration Is Up to Date and Meets VFC Requirements

The VFC Program requires that all digital data loggers (DDLs) used for temperature monitoring of VFC-supplied vaccines (including backup DDLs) have a current certificate of calibration. Having expired certificates of calibration may lead to vaccine orders being held.

Plan ahead:

- Gather certificates of calibration for your clinic’s data loggers (including back-up devices).
- Check expiration dates. If any of your data loggers have an expired certificate of calibration, or will be expiring soon, make sure you send your DDLs for calibration services prior to Recertification launch or purchase a new DDL.

IMPORTANT: If your current device only generates CSV data files or Excel spreadsheets, purchase a data logger instead of getting the device recalibrated. New devices that only generate CSV data files or Excel spreadsheets are not acceptable. For more information about data loggers and calibration, please visit [EZIZ.org](#).

3. Ensure Your VFC Account is in Good Standing

Only Providers with active accounts in good standing with the VFC Program will be able to access the 2024 VFC Recertification form. Providers who have outstanding mandatory corrective actions stemming from a VFC site visit will not be able to access the Recertification form until the corrective actions have been resolved.

Plan ahead:

- If you have any outstanding mandatory corrective actions, please contact your [VFC Field Representative](#) to resolve prior to Recertification.

4. Note Your Immunization Registry ID

AB 1797, a new California bill effective January 1, 2023, requires all California providers to enter every immunization administered, as well as a patient's race and ethnicity, into a California immunization registry (CAIR OR Healthy Futures/RIDE). As a result of this law, all active participants of California's VFC Program are required to enter all vaccine doses administered into CAIR or RIDE. **Providers without an immunization registry ID will not be able to move forward with 2024 Recertification.**

If you're not sure if your practice is already participating in an immunization registry, contact the CAIR Help Desk (CAIRHelpdesk@cdph.ca.gov or 800-578-7889). CAIR also has [Local CAIR Representatives](#) that can support you with any questions you may have. For more information about CAIR, or to start the enrollment process, visit [the CAIR website](#). Providers in Alpine, Amador, Calaveras, Mariposa, Merced, San Joaquin, Stanislaus, or Tuolumne counties will need to contact the Healthy Futures/RIDE Help Desk at (209) 468-2292, or support@myhealthyfutures.org for enrollment support, general assistance or specific questions.

For more information, see the California Department of Public Health's [AB 1797 Immunization Registry FAQs](#).

5. Generate Patient Reports from Your EHR or Immunization Registry

Actual patient population figures are needed to forecast the estimated number of VFC and non-VFC eligible children to be immunized at your practice during 2024. You must review and compare figures against your actual patient population data as part of your recertification process.

Plan ahead:

- Generate reports from your Electronic Health Record (EHR) or Immunization Registry on actual patient population served by your practice during 2023. You will need to report the total number of VFC eligible patients, as well as the total number of privately insured patients (broken down by age) in your practice.

6. Verify Your Clinic Staff's License Numbers Ahead of Time

Contact information, medical licenses, and National Provider ID (NPI) for any new Key Practice Staff and Health Care Providers with Prescription-Writing Privilege must be reported.

Plan ahead:

- In order to ensure you report the correct information, we encourage your practice to verify your staff's license numbers ahead of time through the California Department of Consumer Affairs website: <https://search.dca.ca.gov/>
- Locate NPI numbers through the National Plan & Provider Enumeration System (NPPEs) website: <https://npiregistry.cms.hhs.gov/>

7. Gather Your myCAvax ID if Applicable

Locate your myCAvax ID if your practice is participating in the Bridge Access Program (BAP) or State General Fund (SGF) Flu Programs. Many programs work with VFC but aren't integrated into one system quite yet. However, keeping that information up to date in your MyVFCVaccines profile is important in ensuring your VFC vaccine is delivered and managed timely and effectively, both physically and virtually.

Plan ahead:

- Your myCAvax ID can be between 10 to 17 alphanumeric digits (e.g., CA123B1234, or CA1234567B12345). If you need assistance locating your myCAvax ID, contact the Provider Call Center (providercallcenter@cdph.ca.gov or (833) 502-1245).

8. Ensure You are Offering All ACIP-Recommended Immunizations

On the Recertification Form you will be required to attest that your practice is offering all ACIP-recommended immunizations for your VFC eligible patients. It is a requirement to order all ACIP-recommended immunizations (including COVID, flu and special-order vaccines) to meet the needs of the total VFC-eligible patient populations reported for the VFC PIN.

If you have any questions about the VFC Recertification process, please contact the VFC Program at 1-877-2GET-VFC (1-877-243-8832).

Resources:

- [2024 VFC Recertification Process \(IMM-1277\)](#)
- [2024 VFC Recertification Worksheet \(IMM-1207\)](#)
- [2024 VFC Recertification FAQs \(IMM-1245\)](#)

Thank you,



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