

Reporting Doses Administered

California COVID-19 Vaccination Program



Reporting is critical for the state to optimize allocations statewide. COVID-19 vaccination providers must document vaccine administration in their medical record systems within 24 hours of administration and report administration data daily.

Program Requirements

- Within 24 hours of administering a dose of COVID-19 vaccine and adjuvant (if applicable), Organization must record in the vaccine recipient's record and report required information to the relevant state, local, or territorial public health authority. Details of required information (collectively, Vaccine Administration Data) for reporting can be found on CDC's website.
- Organization must submit Vaccine Administration Data through either (1) the immunization information system (IIS) of the state and local or territorial jurisdiction or (2) another system designated by CDC according to CDC documentation and data requirements.
- Organization must preserve the record for at least 3 years following vaccination, or longer if required by state, local, or territorial law. Such records must be made available to any federal, state, local, or territorial public health department to the extent authorized by law.

Reporting Race and Ethnicity

As part of California's commitment to [ensure that COVID-19 vaccine is equitably available](#), providers who wish to administer COVID-19 vaccines in California are [required to record the race or ethnicity](#) of everyone who receives COVID-19 vaccine. Please ensure that all clinic staff record this information by whichever method is being used to submit data to your local immunization registry.

Reporting Doses Administered Using My Turn

Vaccinators who agree to participate in the third-party administrator's (Blue Shield) provider network must use My Turn (or an EHR system that is connected to My Turn) to [report doses administered](#) to the California Immunization Registry (CAIR). My Turn provides vaccinators an all-in-one application that manages clinics, dose accountability and reporting, public eligibility and scheduling, and walk-in registration for vaccine clinics. For more information about onboarding timelines and training, go to [My Turn Onboarding](#).

Other Reporting Options Are Being Phased Out

As providers transition to the third-party administrator provider network, these reporting options will be phased out. In the interim, providers can choose the reporting option that best suits their needs. Providers will be notified when these options are retired.

Reporting Option	Resources
<p>Manual data entry</p>	<ul style="list-style-type: none"> CAIR Manual Use - CAIR Training SDIR/CAIR in San Diego Email: sdir@sdiz.org RIDE/CAIR San Joaquin Email: support@myhealthyfutures.org
<p>Submission from clinic EHR</p>	<ul style="list-style-type: none"> CAIR2 Guidance for Sites with EHRs
<p>PrepMod™ application</p> <p>All three CAIR regions: Includes inventory management, clinic setup and management, patient consent, and reporting</p> <p><i>For mobile and off-site clinics, app is mobile-device compatible and transmits the required vaccine dose-level data to CAIR in real time.</i></p>	<p>Go to EZIZ's Reporting Requirements for resources:</p> <ul style="list-style-type: none"> Reporting Doses Administered Using PrepMod PrepMod application Enrollment Guide PrepMod FAQ PrepMod User Manual PrepMod Training Instructions PrepMod training Video demo
<p>Mass Vax tool (CAIR2 only)</p> <p><i>For mobile and off-site clinics, app is mobile-device compatible and transmits the required vaccine dose-level data to CAIR in real time.</i></p>	<ul style="list-style-type: none"> Reporting Doses Administered Using Mass Vax CAIR2/Mass Vax tool Mass Vaccination Module training video

CDC's Required Data Elements

This table identifies data elements that must be reported. These data elements are standard fields for reporting vaccinations, and all requirements can be met using any of the above reporting options. CDC's [Comprehensive Vaccine Data Requirements \(Excel file\)](#) can be viewed on [COVID-19 Vaccination Provider Support](#) portal.

Required Data elements

- Administered at location: facility name/ID
- Administered at location: type
- Administration address (including county)
- Administration date
- CVX
- Dose number
- Extract type
- Lot number

- MVX
- NDC
- Recipient address*
- Recipient date of birth*
- Recipient ethnicity
- Recipient ID*
- Recipient name*
- Recipient race
- Recipient sex
- Responsible organization
- Vaccine administering provider suffix
- Vaccine administering site
- Vaccine expiration date
- Vaccine route of administration
- Vaccination series complete
- Vaccination event ID
- VTrckS provider PIN

Optional data elements

- Comorbidity status (Y/N)
- Recipient missed vaccination appointment (Y/N)
- Serology results (presence of positive result, Y/N)
- Vaccination refusal (Y/N)

*Identifiable information will be used to facilitate deduplication of data